Indiana Society of Oral and Maxillofacial Surgeons
11307 Reflection Point Drive
Fishers, IN 46037
317.409.9330
Isoms4489@gmail.com

Dear Exhibitor:

I would like to invite you to exhibit at our 2026 Annual Meeting and Education Seminar. This year's meeting will be held on February 28, 2026, at The Westin, Indianapolis. In addition to the traditional tabletop exhibit, we are always hopeful to obtain a "help to cover the speaker costs" sponsorship from one or more of our exhibitors. We have four speakers this year, so if you are interested in that aspect, please let me know and we can discuss that option further.

You can access our meeting information from our website. Please feel free to click on the link "Meeting Information."

Of note, some of you have requested to say a few words at the introduction portion of our meeting. To that end, I am including ten minutes so that you all can do so. With this in mind, when you send in the contract (or whoever from your company returns the contract), please make sure to include whoever will be there so I get the names correct for our President who will be announcing you. Also, we will also be having the "dessert with Exhibitors" to allow extra time to talk with our docs.

Unfortunately, I am not sure of what attendance this meeting will bring, but am hopeful that we will get a good turnout. I never give up in "encouraging" our membership to attend. However, it is always hard to determine when we do not have something like the OBEAM Course that they need to have. Regardless, I am hopeful that you will be able to make it to the meeting this year.

Finally, if you need a hotel room for this meeting, we will have a block of rooms available. Please let me know if you are interested in a room and if you need it for Friday night only or both Friday and Saturday nights. I will add you to the list now so that you can be sure to get our rate.

I have attached the Exhibitor Contract. Please let me know if you need me to contact someone else in your company with this information and/or if you have any questions or concerns. Otherwise, I hope to hear back from you soon!

Laney Dezelan
Executive Director

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Indiana Society of Oral and Maxillofacial Surgeons
2026 Annual Meeting and Education Seminar

February 28, 2026

The Westin Indianapolis

EXHIBITOR TERMS AND CONDITIONS

Indiana Society of Oral and Maxillofacial Surgeons Tax ID 35-1809452

Sponsorship Promotion – The Indiana Society of Oral and Maxillofacial Surgeons (ISOMS) will provide promotion of your tabletop exhibit to the attendees of the meeting.

Contract for Tabletop Space – The assignment of tabletop space and the full payment for the exhibit constitutes a contract for rental of the space assigned. Exhibitor failing to occupy space is not relieved of the obligation to pay the full sponsorship price.

Payment of Space – Payment of the tabletop exhibit can be submitted along with this request via check or at some point prior to the meeting. If you prefer to use a credit card, please send an email to isoms4489@gmail.com to request an invoice (credit card/debit card payments will include a transaction fee). Payment must be received PRIOR to the meeting, otherwise there will be a late payment of $50.00 assessed.

Cancellation or Withdrawal – Upon 15-day written notice prior to the meeting, an exhibitor may cancel or withdraw from the ISOMS meeting with a full refund. If the cancellation or withdrawal occurs within 15 days of the meeting, no refund will be given.

Exhibitor's Representative – Each exhibitor organization must name at least one person to be its official representative with authorization to install and remove exhibit information. Exhibitor agrees not to assign or sublet the whole or any portion of the rented space covered by this contract. No two companies of different ownership can share a single tabletop. Nothing shall be posted on, tacked, nailed, screwed, or otherwise attached to walls, floors, or other parts of the building or furniture. Signs, rails, etc., will not be permitted to intrude into or over aisles.

Exhibit Standards – The ISOMS shall have the right to review, in advance of the meeting, exhibits and exhibit materials. The ISOMS shall have the right to prohibit on site, or in advance of the meeting, any exhibit, parts of an exhibit, or exhibit materials or handouts that, in its opinion, is/are not suitable to or in keeping with the character or purpose of the meeting.

Exhibitor Agreement – In accordance with the Terms and Conditions stated in this agreement, the organization named below has entered into this contract with the Indiana Society of Oral and Maxillofacial Surgeons for tabletop exhibit space at the Annual Meeting to be held on Saturday, February 28, 2026.

Tabletop Exhibit (includes electricity at table)

Payment received before meeting:

_____ One table - $525.00 (check) _____ Two tables - $625.00 (check)

Payment received after meeting:

_____ One table - $575.00 (check) _____ Two tables - $675.00 (check)

If you want to pay via credit card **prior to meeting**, please let me know and I will send you an invoice (transaction fees are included in this method) **If paid following meeting, there will be a $50 late charge added to the invoice**

_____ One table - $543.00 (credit/debit) _____ Two tables - $645.00 (credit/debit)

_____ One table - $545.00 (Venmo) _____ Two tables - $649.00 (Venmo)

Speaker Sponsorship - $1500.00 minimum (check only)

Amount you would like to sponsor: $_____

Authorized Representative:_____

Title:_____

Company Name:_____
(as you want on printed materials)

Phone:_____Email:_____

Rep(s) Attending Meeting:

1 Name:_____

Phone:_____Email:_____

2 Name:_____

Phone:_____Email:_____

3 Name:_____

Phone:_____Email:_____

I, a duly authorized representative of the organization listed above, agree to all Terms and Conditions contained within this agreement, as an exhibitor at the ISOMS Annual Meeting, to be held on Saturday, February 28, 2026, at The Westin Indianapolis, 241 W. Washington St., Indianapolis, IN 46204.

Please return signed contract and check made out to ISOMS to:

ISOMS - 11307 Reflection Point Drive - Fishers, IN 46037

_____

Signature Printed Name Date

TO ENSURE SPACE FOR YOUR EXHIBIT, PLEASE RETURN BEFORE JANUARY 30, 2026